

# Can I sort the grid in the filtering screen?

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By default, the grid of contracts is sorted by company name and then by contract name. The field on which the grid is currently sorted is highlighted in a darker blue.

You can sort the grid on a different column simply by clicking on the column header. Clicking on the same column header again then re-sorts the grid in the opposite order.

Alternatively, you can click the right mouse button over the field header, and choose either **Sort ascending** or **Sort descending** from the pop-up menu.

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