## How do I search for fund factsheets?

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This article explains how fact sheets can be produced from Synaptic Research for **Contracts**, **Companies** and **Funds**.

Within Synaptic Research there is the ability to produce fact sheets for current **Contracts**, for **Companies** who are present on the software and also for over 95,000 funds (March 2011). Use this section on the **Home page** to get access to these fact sheets:



Use the tabs - Contracts, Company, Fund to get access to the relevant fact sheet.

In this example, we are going to access a fact sheet for the **Prudential Investment Bond.** 

Select **Contracts** and type in the name of the contract. The full name can be entered, or a string search can be entered.

A string search is a shortened version of the contract name:

Find:	Contract	Company	Fund	Client	
Name:	pru inv bon		Go		
(Enter	the contrac	ct name to s	earch fo	r)	

Once this has been entered, click **Go.** Select the contract to produce the fact sheet, by clicking on the blue contract name:



Once this has been done, the fact sheet will be displayed:

SUNAPTIC SOFTWARE		Prude	Prudential Assurance Cor Prudential Investment I		
Contract details		Save as	PDF   Linked funds   Researc	this produ	
choose the information to display ☑ Features ☑ Conditions ☑ Financial strength	tats 🗹 Notes	■ Sectors ■ Linked funds FE Global Sectors ● FE Global Sectors ● 1A/ABI/AI	■ Sectors ■ Linked funds FE Global Sectors ● FE Global Sectors ● TA/ABI/AIC Sectors		
Contract summary					
Provider: Prudential As:	vestment Plan (PIF surance Company ond, Unitised With				
Contract features (Items marked with * a	re clarified by policy co	nditions)			
Single life	Yes	Unlimited no of telephone valuations	Yes*		
Joint life first death	No	Illustrations	Yes		
oint life last survivor	Yes	Asset driven growth rates	Yes		
ixtra life cover available	No	Asset driven growth rates vary with term	No		
ife of another	Yes	Adviser own growth rates	No		
Death benefit	Yes*	Fund specific charges	Yes		
Greater than bid value	Yes*	Adviser charges supported	Yes		
Original investment (minus withdrawals) if greater than bid value	Yes*	Initial fixed amount	Yes		
	¥	Regular premium fixed amount	No		
Segmentation	Yes	Fund based fixed amount	Yes		
Loyalty bonus Withdrawal options	No Yes	Initial percentage	Yes		
Penalty free withdrawal allowance	Yes*	Regular premium percentage	No		
Withdrawal frequency	Yes	Fund based percentage	Yes		
Monthly	Yes	No additional fee	No		
Quarterly	Yes	Reviewed monthly	No		
Termly income	Yes	Reviewed quarterly	No		
Half yearly	Yes	Reviewed half yearly	No		
Annually	Yes	Reviewed annually	No		
Annually Partial surrender no penalty	Yes*	Reviewed other frequency	No		
At any time	Yes*	Outcome of reviews communicated to customers	No		
At any time full surrender no penalty	Yes*	Option to customise portfolio	No		
At any time	Yes*	Special offer	No		
At any time All switches free	Yes*	Ethical funds	No		
All switches free Partial switch allowed	Yes" Yes	FoF funds	No		
Partial switch allowed One free switch allowed	Yes*	MoM funds	No		
Share exchange facility	No No				

At the top of the fact sheet is a **Menu Bar** and on this there is a button to **Save as PDF**. This needs to be used to print out the fact sheet. Do not use the printer icon on the webpage **Menu Bar.** 

To amend what is viewable/printable from a fact sheet, use this section:



Click into the boxes at the beginning of the sections to either select or deselect.

The same method can be used for any of the factsheets.