## In-House Discretionary - Create a Portfolio

Last Modified on 23/04/2024 11:34 am BST

Create In-House Discretionary portfolios under the Portfolio Builder tab.

Click into the **Portfolio Builder** tab and select **New** or use the drop down arrow to create a **New Portfolio:** 



Click In-House Discretionary and Next:

	New Portfolio
Select a record type	Bespoke
•	In-House Discretionary Model Portfolio
	Cancel

Complete the details of the portfolio:

formation			
*Name	5	Initial Charge 🚯	
IHD Test Portfolio			
Description		Fund Management Costs  🚯	
D		Tennes tional Caste (MIEID)	
Range	0	Transactional Costs (MIFID) 0	
Search Ranges	Q		
*Availability ()		Discretionary Managers Fee 🚯	
Private	•		
Authorised			
Pending	•		
Active			

**Private** or **Public** can be selected under Availability. Private portfolios are only accessible by the owner & Public portfolios are accessible to anyone within the org.

nformation	
*Name 5 IHD Test Portfolio	Initial Charge 🚺
Description	Fund Management Costs
Range Private portfolios are only accessible by the owner. Search F Public portfolios are accessible within this org.	Transactional Costs (MIFID)
* Availability Private	Discretionary Managers Fee 🕚
Authorised	
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If you are working on the portfolio, select **Pending.** If not authorised to use, select **Not authorised to recommend.** If approved to use, select **Approved.** 

Information		
*Name	5	Initial Charge 🕚
IHD Test Portfolio		
Description		Fund Management Costs
Range		Transactional Costs (MIFID)
Search Ranges	Q	
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Private	•	
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None		
✓ Pending		
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Not authorised to recommend		
	Cancel Save 8	& New Save

Complete the charge information. The Fund Management Costs, Transactional Costs (MiFID) and Discretionary Managers Fees form part of the Ongoing Headline Charge of the Portfolio.

Initial Charge 🕕
Fund Management Costs 0
Transactional Costs (MIFID)
Discretionary Managers Fee 🕚

Save

	New Portfolio: In-H	louse Discretionary	1
Information			ť
*Name	5	Initial Charge 🕕	5
IHD Test Portfolio		0.40%	
Description		Fund Management Costs 🕕	5
		0.30%	5
Range		Transactional Costs (MIFID) 🕚	5
Search Ranges	Q	0.20%	
* Availability 🚯		Discretionary Managers Fee (1)	5
Private	•	0.25%	
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	Cancel Save	& New Save Save	
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For further information on In-House Discretionary Portfolios, see article In-House Discretionary -Funds