# **Creating Special Deals**

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#### To create a special deal in Synaptic Pathways, navigate to **Configuration** in the navigation bar:

Synaptic Pathways	Home Paraplanner Access Centre Contacts 🗸	Q Search Research v Portfolio Builder v	Investment Pathways Gene	ric Funds ✓ Configuration Fund
Welcome to Synaptic Pathways, a	tic Pathways a complete research, governance and due diligence sui	te for financial planners, professional a	dvisers, paraplanners and portfc	Configuration Jio managers.
S PA	aptic THWAYS arch and due diligence softw	vare for financial ad	vice.	
RISK EXPLORER	COMPARISON + EX-ANTE	EX-POST REVIEW	SWITCHING	CASHFLOW

Click into Special Deals and Discounts, then Special Deals:

✿ Configuration
✓ Company Settings
Company Information Branding
Terms & Conditions Disclaimer
Risk Questionnaire Message Growth Rates
> Central Investment Strategy
> Special Deals and Discounts
> Pathways Adm Special Deals and Discounts



#### To create a special deal, click **New**:

		24004 - 2488-48 <i>8-4744</i>				
> Company Settings	Special Deals Special De	eals and Discounts			Q. Search this list	New
Central Investment Strategy     Special Deals and Discounts	Name	Product	Valid From	Ends On	Last Modified	
Assets Under Management	Aegon One Retirement Aegon Platform				14/04/2022, 16:10 06/12/2021, 14:51	<b>v</b>
Special Deals	7IM Platform				22/02/2022, 16:22	•
> Pathways Administration	Ascentric - The Whole o Transact	f Mark			22/02/2022, 16:26 22/02/2022, 16:27	•

Select whether you would like to create a platform or off platform special deal.

In this example, we will click **Platforms:** 

	Add New Special Deal
create a special deal, first choose the platform or off pla	m product and then provide a name for the special deal. Once created you can then select the deal and enter your deal details.
Select Search Type Platforms Off Platform Products	
Q Search	
*Name	
Enter Name of Special Deal	
Description	
Enter Description	
	Cancel Save & New Sav

Select the Platform from the drop down:

Search Type tforms Off Platform Products \$earch Platform dn Wrap		
jearch Platform		
Platform		
in Wrap		
ance by Embark Platform		
on Platform		
ON Retirement Choices		

Once selected, you are able to remove the platform if selected in error. If you are happy to proceed, you can either keep the default name of the deal or change it:

			×
A	Add New Spe	ecial Deal	
To create a special deal, first choose the platform or off platform product and the	en provide a name	e for the special deal. Once created you can then select the deal and	d enter your deal details.
Select Search Type Platforms Off Platform Products			
Q Search			
Aegon Platform	×		
*Name		_	
Aegon Platform		]	
Description			
Enter Description	/	e	
		Cancel	Save & New Save

### Once complete, Save:

			×
Add Ne	ew Speci	al Deal	
To create a special deal, first choose the platform or off platform product and then provide	a name for	the special deal. Once created you can then select the deal and enter your deal de	tails
to create a special usar, inst choose the platform of on platform product and then provide	e a name tor	une special dear. Once cleared you can then select the dear and enter your dear de	talls.
Platforms         Off Platform Products			
Q Search			
Aegon Platform	×		
*Name			
Aegon Platform TEST			
Description			
Test Description Text Here			
		Cancel Save & New	Save

The deal has been successfully created:

¢ <sup>●</sup> Configuration	<u>د</u>	Success! Special Deal Aegon Platform TE:	T) was created successfully!	×		
✓ Company Settings Company Information	Special Deals Special Deals and	d Discounts			New Q. Search this list	
Branding	Name	Product	Valid From	Ends On	Last Modified	
Terms & Conditions	7IM Platform				19/10/2021, 17:53	V
Disclaimer	Aegon Platform TEST				04/11/2021, 15:24	•
Risk Questionnaire Message						
> Central Investment Strategy						
✓ Special Deals and Discounts		₽.				
Assets Under Management						
Special Deals						
> Pathways Administration						

To add the details of the deal, click into the record:

Special Deals Special Deals and	l Discounts			New Q. Search this list	
Name	Product	Valid From	Ends On	Last Modified	
7IM Platform				19/10/2021, 17:53	•
Aegon Platform TEST				04/11/2021, 15:24	

The deal will be **Active** by default. You can set **Not Active** it if you would rather edit & activate it at a later date. Enter the **Deal Start Date** (leave blank if starting from today) & **Deal End Date** (leave blank if there is no expiry date):

iane legon Platform Active Not Active	Provider Aegon Platform Platform All Platform Products	Portfolio - Special Deal Type -		al Start Date (leave blank to apply from today) 首 Il End Date (leave blank for no expiry date) 首	Last Modified By
Special Deal Charge Type	Special Deal Charge Details				About Special Deal
Platform Charges					Edit the provider published charge tiers to apply the special deal you have agreed with the provider.
<ul> <li>Platform Charges</li> </ul>					Change the existing tiers or add and remove new tiers.
Charge Tier Name Platform AMC				Edit Add Row	Use the <b>'Revert'</b> Action to return to the default published charge details.
View Provider Charges View Network Charges	Tier Start $\checkmark$ Tier Er		∨ Rate £	✓ Fund Type ✓	From time to time published charges may be revised or removed by th provider, in the event of a change a warning notification will appear to
S Revert to Provider Charges	£0.00	£100,000.00	0.29	All	indicate the special deal needs attention.
	£100,000.00	£250,000.00	0.26	All	Special Deals are applied when an illustration is requested, only 'Active
	£250,000.00 £500.000.00	£500,000.00 £1.000.000.00	0.23	All	Deals are applied.
	£1,000,000.00	£1,000,000.00	0.00	All	
Self Invested Personal Pension					
<ul> <li>AJ Bell Investcentre SIPP</li> </ul>					
Charge Tier Name SIPP AMC				Edit Add Row	

Charges will be broken down by Platform AMC and charges per product.

To add details of a special deal, click Edit

Special Deal Charge Type	Special Deal Charge Details						
Platform Charges							
Platform Charges							
Charge Tier Name Platform AMC							
View Provider Charges View Network Charges		Tier Start 🗸 🗸	Tier End 🗸 🗸	Rate % 🗸	Rate £	Add Row	
S Revert to Provider Charges	1	ferstart \$	£100,000.00	0.29	All	патуре 🗸	
S neter to notice charges	2	£100,000.00	£250,000.00	0.26	All		
	3	£250,000.00	£500,000.00	0.23	All		
	4	£500,000.00	£1,000,000.00	0.15	All		
	5	£1,000,000.00		0.00	All		

Amend the tiers by clicking on the pen icon next to the value you would like to update:

Platform Charges								
harge Tier Name Iatform AMC							Edit	Add Row
View Provider Charges View Network Charges		Tier St 🗸	Tier End 🗸	Rate % 🗸 🗸	Rate £ 🗸 🗸	Curren 🗸	Select Fun	Remove
S Revert to Provider Charges	1	£0.00	£100,0	0.29 <sup>m</sup>		All		â
	2	£100,0	£250,0	0.26		All		☆
	3	£250,0	£500,0	0.23		All		≞
	4	£500,0	£1,000,	0.15		All		≞
	5	£1,000,		0.00		All		曲

As you amend the tiers, you will need to make sure the remaining tiers start and end at the correct value:

					Edit	Add Row	
	Tier St 🗸	Tier End 🗸	Rate % 🗸 🗸	Rate £ 🗸 🗸	Curren 🗸	Select Fun	Remove
1	£0.00	£120,0	0.29		All		Ô
2	£100,0 🖋	£250,0	0.26		All		
3	£250,0	£500,0	0.23		All		
4	£500,0	£1,000,	0.15		All		≞
5	£1,000,		0.00		All		Ê
			Cano	cel Save			

#### As seen below:

	Tier St 🗸	Tier End 🗸	Rate % 🗸
1	£0.00	£120,0	0.29
2	£120,0 🖉	£250,0	0.26
3	لئ £250,0	£500,0	0.23

Edit charge values by clicking the pen and update:

	Tier St 🗸	Tier End 🗸	Rate % 🗸
1	£0.00	£120,0	0.29 Ju
2	£120,0	£250,0	0.26
3	£250,0	£500,0	0.23
	Tier St 🗸	Tier End 🗸	Rate % 🗸
0.	29		
2	£120,0	£250,0	0.26
3			
-	£250,0	£500,0	0.23
-	£250,0	£500,0	0.23
-	£250,0 Tier St ∨	£500,0 Tier End 🗸	0.23 Rate % 🗸
1		-	
	Tier St 🗸	Tier End 🗸	Rate % 🗸

Note: Updated fields will be highlighted in yellow

Additional rows can be added through the **Add Row** button:

	Edit								
	Tier St 🗸	Tier End 🗸	Rate % 🗸 🗸	Rate £ 🗸 🗸	Curren 🗸	Select Fun	Remove		
1	£0.00	£120,0	0.28		All		â		
2	£120,0	£250,0	0.26		All		Ê		
3	£250,0	£500,0	0.23		All		Ê		
4	£500,0	£1,000,	0.15		All		Ê		
5	£1,000,		0.00		All		ė		

Complete the details by clicking into each field:

						Edit	Add Row
	Tier St 🗸	Tier End 🗸	Rate % 🗸	Rate £ 🗸 🗸	Curren 🗸	Select Fun	Remove
1	£0.00	£120,0	0.28		All		â
2					All		合
3	£120,0	£250,0	0.26		All		☆
4	£250,0	£500,0	0.23		All		≞
5	£500,0	£1,000,	0.15		All		늡
6	£1,000,		0.00		All		Ê

	Edit									
	Tier St 🗸	Tier End 🗸	Rate % 🗸	Rate £ 🗸 🗸	Curren 🗸	Select Fun	Remove			
1	£0.00	£100,0	0.29		All					
2	× [	r.			All	<ul> <li>Image: A set of the set of the</li></ul>	â			
3	£100,0	£250,0	0.26		All		â			
4	£250,0	£500,0	0.23		All	/				
5	£500,0	£1,000,	0.15		All		â			
6	£1,000,		0.00		All		ė			

## Once updated, the Special Deal Charge Details will be highlighted in green:

Platform Charges						
✓ Platform Charges						
Charge Tier Name Platform AMC					Edit	Add Row
View Provider Charges View Network Charges		Tier Start 🗸 🗸	Tier End 🗸 🗸	Rate % 🗸	Rate £ 🗸 Fund T	ype 🗸
5 Revert to Provider Charges	1	£0.00	£120,000.00	0.28	All	
	2	£120,000.00	£250,000.00	0.26	All	
	3	£250,000.00	£500,000.00	0.23	All	
	4	£500,000.00	£1,000,000.00	0.15	All	
	5	£1,000,000.00			All	

If you would like to view the original provider charges, click **View Provider Charges** 

#### Charge Tier Name

Platform AMC

View Provider Charges	View Network Charges
S Revert to Provider Charges	

	Provider Charges										
Tier Start	~	Tier End	~	Rate %	~	Rate £	~	Fund Type	~		
	£0.00	£100,00	0.00		0.29			All			
£100,	00.00	£250,00	0.00		0.26			All			
£250,	00.00	£500,00	0.00		0.23			All			
£500,	00.00	£1,000,00	0.00		0.15			All			
£1,000,	00.00				0.00			All			

# If you would like to revert the charges, click Revert to Provider Charges

Platform Charges											
harge Tier Name											
latform AMC									Ed	lit Ad	d Row
View Provider Charges View Network Charges		Tier Start	~	Tier End	~	Rate %	~	Rate £	$\sim$	Fund Type	~
S Revert to Provider Charges	1		£0.00	£12(	0,000.00		0.28			All	
1	2	£12	0,000.00	£250	0,000.00	(	0.26			All	
	3	£25	0,000.00	£500	0,000.00	1	0.23			All	
	4	£50	0,000.00	£1,000	0,000.00	(	0.15			All	
	5	£1,00	0,000.00							All	

	<u> </u>
Revert to Provider Charges	
This will delete current Special Deal for this Charge Tier. Would you like to continue?	
	No Yes

latform Charges										
arge Tier Name atform AMC									Edit	Add Row
View Provider Charges View Network Charges		Tier Start	$\sim$	Tier End	$\sim$	Rate %	$\sim$	Rate £	<ul> <li>Fund T</li> </ul>	ype 🗸
S Revert to Provider Charges	1		£0.00	£100,0	00.00		0.29		All	
	2	£10	0,000.00	£250,0	00.00		0.26		All	
	3	£25	0,000.00	£500,0	00.00		0.23		All	
	4	£50	0,000.00	£1,000,0	00.00		0.15		All	
	5	£1.00	0,000.00				0.00		All	

When you have made the changes needed, are saved automatically. Click the cross next to the deal name in the navigation bar:

Synaptic Pathways Home Paraplanner Access Centre		Search o Builder v Investment Pathways	Generic Funds 🗸 Config	guration Fund Lists 🗸 Knowledge	Image: Settings     * Aegon Platform     * Nore     *
Name Aegon Platform Active Not Active	Provider Aegon Platform Pistform All Platform Products	Portfolio - Special Deal Type -		hate (leave blank to apply from today)	Lat Modified Date Thu (09 Nov 23 Last Modified By -
Special Deal Charge Type	Special Deal Charge Details				About Special Deal
Platform Charges  V Platform Charges  Charge Ter Name Platform AMC					Edit the provider published charge tiers to apply the special deal you have agreed with the provider. Change the existing tiers or add and remove new tiers. Use the <b>'Revert'</b> Action to return to the default published charge details.
View Provider Charges View Network Charges	Tier Start ∨ Tier Er £0.00	d ∨ Rate % £100,000.00	✓ Rate £ 0.29	Edit Add Row	unisms. From time to time published charges may be revised or removed by the provider, in the event of a charge a warning notification will appear to indicate the special deal needs attention.
	£100,000.00 £250,000.00 £500,000.00 £1,000,000.00	£250,000.00 £500,000.00 £1,000,000.00	0.26 0.23 0.15 0.00		Special Deals are applied when an illustration is requested, only ' <b>Active</b> ' Deals are applied.
	21,000,00000		0.00	Pet	
Self Invested Personal Pension					
✓ AJ Bell Investcentre SIPP	1				
Charge Tier Name SIPP AMC View Provider Charges View Network Charges				Edit Add Row	

If you would like to view the special deal again, navigate back into **Configuration> Special Deals and Discounts> Special Deals**